



TEXT AMENDMENT REQUEST FORM (Internal)

Development Services
420 McKinney Pkwy.
P.O. Box 65, Lillington, NC 27546
Phone: (910) 893-7525 Fax: (910) 893-2793
Case: PLAN2504-0002

Planning Board: May 5, 2025 County Commissioners: May 19, 2025

Applicant Information

Applicant:

Name: Harnett County Development Services
Address: 420 McKinney Pkwy.
City/State/Zip: Lillington, NC 27546
Phone: 910-893-7525, x2

Type of Change

☐ New Addition ☒ Revision

Ordinance: Unified Development Ordinance

Article III., Sections: 3.2.1 A; 3.2.1 B; 3.2.1 C; 3.2.1 D; 3.2.2.C; 5.3 ; 5.4.1.B; 8.4.1.B.4

Article V., Section 11.6.2.B.e

Article VI., Sections: 6.1.A; 6.1.B; 6.2; 6.3.C; 6.4.2; 6.5.1.H; 6.5.2.A; 6.6.A; 6.7.1.A; 6.7.1.B; 6.7.2.A, 6.7.2.B ;6.7.2.C ;6.7.2.D; 6.7.2.G ;6.7.3.A ;6.7.3.B; 6.7.3.C ; 6.7.3.D; 6.7.3.E

Article XI., Sections: 4.3.1.5; 4.3.2.A.5; 10.2.2; & 10.4; &

Article XIV., Section 2.2

Current Text:

Article III.

3.2 General Plat & Vicinity Map Criteria

3.2.1 Plat Review

- A. The Harnett County E-911 Addressing Department shall review all plats to ensure that all roads are legible and correctly identified as set forth in this Ordinance.
- B. Any road drawn on a map/plat shall be identified with the approved E-911 Addressing road name.
- C. Any State maintained road drawn on a map/plat shall be identified with the North Carolina Department of Transportation State road number and the approved E-911 Addressing road name.
- D. Major highways such as US, NC, and Interstates shall be identified only with the approved E-911 Addressing road name (example: US 421 N, US 421 S, NC 27 E, NC 27 W, I-95 etc.)

3.2.2 Vicinity Map

- C. Roads that are not State maintained shall be identified with the approved E-911 Addressing road name.

5.3 Manufactured Home Park Site Plan Requirements

Address and/or Lot Number for Each Lot (As Approved by Harnett County E-911 Addressing)	X	X	X	X
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5.4 New Manufactured Home Park Site Plan

5.4.1. Board of Adjustment Submittal Requirements

- B. Street name approval letter, provided to owner(s) by Harnett County E-911 Addressing.

8.4 Minor Subdivision Procedures

8.4.1 Review for Minor Subdivisions

- B. The Administrator shall submit copies of the plan and any accompanying material to other officials and agencies concerned with new development including, but not limited to:
4. Harnett County GIS/E-911 Addressing Operations Administrator

Article V.

11.6 Manufactured Home Park

11.6.2 Standards for New & Altered Manufactured Home Parks

- B. Improvement Standards

- e. All street names shall be approved by the Harnett County E-911 Addressing Department.

Article VI.

Section 6.0 ADDRESSING & NAMING

6.1 Authority

- A. Street address numbers assigned by the Harnett County E-911 Addressing Department are recognized by the United States Postal Service as mailing addresses.
- B. Street address numbers, subdivision names, and road names on file with E-911 Addressing shall be the official street address numbers.

6.2 Jurisdiction

E-911 Addressing shall assign street address numbers in all areas of Harnett County not within the jurisdiction of a municipality, unless otherwise requested. The municipalities of Angier, Coats, Erwin and Lillington have requested that E-911 Addressing assign all street address numbers within said jurisdictions.

6.3. General

- C. For numbering purposes, each road within the County's jurisdiction has a standard beginning point which shall be zero (0). Exception to this regulation shall be made in cases of municipal streets and/or conflicts with other counties or postal boundaries.

6.4 Assignment of Address

6.4.2 Corner Lot Address Assignment

Structures on corner lots shall be assigned multiple street address numbers. A street number shall be assigned for each named road that abuts the lot. The permanent street address number will be determined before the Certificate of Occupancy is issued using the method outlined above. Street address numbers that are not used shall be purged from the system.

6.5 Display of Address

6.5.1 Display Provisions

- H. E-911 Addressing shall have the right to authorize and approve alternate methods of displaying street address numbers which meet the intent of this Ordinance when strict adherence to these standards cannot reasonably be met.

6.5.2 Display Enforcement

- A. No structure shall receive a Certificate of Occupancy until a street address number has been issued by the E-911 Addressing Department and that street address number is properly displayed as described herein.

6.6 Subdivision Naming

- A. E-911 Addressing shall approve and maintain subdivision names in all areas of Harnett County not within the jurisdiction of a municipality. As part of the request to provide street address numbers from the municipalities of Angier, Coats, Erwin, and Lillington, the Harnett County E-911 Addressing Department shall approve and maintain subdivision names within those jurisdictions.

6.7 Street Naming & Signs

6.7.1 Street Names

- A. E-911 Addressing shall approve and maintain road names in all areas of Harnett County not within the jurisdiction of a municipality, unless otherwise requested. As part of the request to provide street address numbers from the municipalities of Angier, Coats, Erwin and Lillington, the Harnett County E-911 Addressing Department shall approve and maintain road names within said jurisdictions.
- B. Road names shall be named, renamed, and/or approved in accordance with the road naming guidelines and NCGS 160D-239.1.

6.7.2 Street Name Petition

- A. Street name petition fee shall be determined by the Harnett County Board of Commissioners. This is an administration fee for researching and processing the petition and advertisement of a public hearing and is therefore nonrefundable. This fee shall be paid when the subdivision/street name application is submitted.
- B. New street names created shall adhere to the street naming guidelines and shall be subject to the street name petition fee, unless the street is being created through the subdivision process.
- C. New street names created due to E-911 Addressing mandates shall be exempt from the street name petition fee.
- D. Property owners, developers, or petitioners changing the name of existing streets shall adhere to the street naming guidelines and shall be responsible for the street name petition fee.
- G. Once a street has been named or renamed there shall be a five (5) year waiting period before a subdivision/street name application can be filed. If the street name was approved through the subdivision process the five (5) year period will begin from the subdivision approval date for that phase, if applicable. If the street name was approved by the Harnett County Board of Commissioners, the five (5) year period will begin from the Harnett County Board of Commissioners approval date.

6.7.3 Street Signs

- A. All named roads in Harnett County shall be identified by a sign showing the official name of that road. Signs should be installed according to the Manual of Uniform Traffic Control Devices (MUTCD) and any other applicable local, State, and Federal regulations.
- B. Street name sign fees shall be determined by the Harnett County Board of Commissioners. This fee shall cover the material and labor cost to create and install the sign.
- C. Street name signs shall be a standard color, size, and design, as approved by E-911 Addressing. The sign background color shall be green and the characters and borders shall be white. A yellow tab indicating "Private Road" may only be used on streets that are not State maintained and are not part of any recorded subdivision plat, unless otherwise approved by this Ordinance.
- D. Property owners, developers, or petitioners creating new streets or changing the name of existing streets shall be responsible for the street name sign fee. Street name sign fees shall be paid before a subdivision plat can be recorded and before any street address numbers are issued.
- E. All street name signs in the unincorporated areas of Harnett County shall be approved, installed, and maintained by E-911 Addressing.

Article XI.

SECTION 4.0 DEVELOPMENT REVIEW BOARD

4.3 Membership

4.3.1. General Membership

5. E-911 Addressing Department

4.3.2 *Advisory Membership*

- A. Depending upon the specific aspects of a development proposal, additional members of the DRB include representatives of the following agencies.

5. GIS/Land Records Department

SECTION 10.0 OTHER DEPARTMENTS

10.2 Review Officer

10.2.2 *Review Officer Location*

The Review Officer is located in the GIS/Land Records Division of Harnett County.

10.4 E-911 Addressing

The E-911 operations Administrator shall be responsible for enforcement of Article VI “General Development Standards,” Section “Addressing” of this Ordinance.

Article XIV.

SECTION 2.0 GENERAL DEFINITIONS & ACRONYMS

2.2 General Definitions

E-911 Address

A physical address assigned by the E-911 Addressing Department for a structure or parcel of land.

Proposed Text:

Article III.

3.2 General Plat & Vicinity Map Criteria

3.2.1 Plat Review

- A. The Harnett County ~~E-911 Addressing~~ **GIS** Department shall review all plats to ensure that all roads are legible and correctly identified as set forth in this Ordinance.
- B. Any road drawn on a map/plat shall be identified with the approved ~~E-911 Addressing~~ **GIS** road name.
- C. Any State maintained road drawn on a map/plat shall be identified with the North Carolina Department of Transportation State road number and the approved ~~E-911 Addressing~~ **GIS** road name.
- D. Major highways such as US, NC, and Interstates shall be identified only with the approved ~~E-911 Addressing~~ **GIS** road name (example: US 421 N, US 421 S, NC 27 E, NC 27 W, I-95 etc.)

3.2.2 Vicinity Map

- C. Roads that are not State maintained shall be identified with the approved ~~E-911 Addressing~~ **GIS** road name.

5.3 Manufactured Home Park Site Plan Requirements

Address and/or Lot Number for Each Lot (As Approved by Harnett County E-911 Addressing GIS)	X	X	X	X
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5.4 New Manufactured Home Park Site Plan

5.4.1 Board of Adjustment Submittal Requirements

- B. Street name approval letter, provided to owner(s) by Harnett County ~~E-911 Addressing~~ **GIS**.

8.4 Minor Subdivision Procedures

8.4.1 Review for Minor Subdivisions

- B. The Administrator shall submit copies of the plan and any accompanying material to other officials and agencies concerned with new development including, but not limited to:
4. Harnett County ~~GIS/E-911 Addressing Operations Administrator~~ **Department**.

Article V.

11.6 Manufactured Home Park

11.6.2 Standards for New & Altered Manufactured Home Parks

B. Improvement Standards

- e. All street names shall be approved by the Harnett County ~~E-911 Addressing~~ **GIS** Department.

Article VI.

Section 6.0 ADDRESSING & NAMING

6.1 Authority

- A. Street address numbers assigned by the Harnett County ~~E-911 Addressing~~ **GIS** Department are recognized by the United States Postal Service as mailing addresses.
- B. Street address numbers, subdivision names, and road names on file with ~~E-911 Addressing~~ **GIS** shall be the official street address numbers.

6.2 Jurisdiction

~~E-911 Addressing~~ **GIS** shall assign street address numbers in ~~all areas~~ the following jurisdictions: Harnett County, ~~not within the jurisdiction of a municipality, unless otherwise requested. The municipalities of~~ **Town of Angier, Town of Coats, Town of Erwin, and Town of Lillington.** ~~have requested that E-911 Addressing assign all street address numbers within said jurisdictions.~~

6.3. General

- C. For numbering purposes, each road within the County's jurisdiction has a standard beginning point which shall be ~~zero~~ **(1)**. Exception to this regulation shall be made in cases of municipal streets and/or conflicts with other counties or postal boundaries.

6.4 Assignment of Address

6.4.2 Corner Lot & Large Lot Address Assignment

~~Structures on corner lots shall be assigned multiple street address numbers. A street number shall be assigned for each named road that abuts the lot. The permanent street address number will be determined before the Certificate of Occupancy is issued using the method outlined above. Street address numbers that are not used shall be purged from the system.~~

Corner lot and large lot street address numbers will be assigned from the submitted site or plot plans using the methodology established in section 6.4.1 General Address Assignments of this article.

6.5 Display of Address

6.5.1 Display Provisions

- H. ~~E-911 Addressing~~ GIS shall have the right to authorize and approve alternate methods of displaying street address numbers which meet the intent of this Ordinance when strict adherence to these standards cannot reasonably be met.

6.5.2 Display Enforcement

- A. No structure shall receive a Certificate of Occupancy until a street address number has been issued by the ~~E-911 Addressing~~ GIS Department and that street address number is properly displayed as described herein.

6.6 Subdivision Naming

- A. ~~E-911 Addressing~~ GIS shall approve and maintain subdivision names ~~in all areas of~~ in the following jurisdictions: Harnett County, ~~Town of Angier, Town of Coats, Town of Erwin, and the Town of Lillington. not within the jurisdiction of a municipality. As part of the request to provide street address numbers from the municipalities of Angier, Coats, Erwin, and Lillington, the Harnett County E-911 Addressing~~ GIS Department shall approve and maintain subdivision names within those jurisdictions.

6.7 Street Naming & Signs

6.7.1 Street Names

- A. ~~E-911 Addressing~~ GIS shall approve and maintain road names in ~~all areas of~~ the following jurisdictions: Harnett County ~~not within the jurisdiction of a municipality, unless otherwise requested. As part of the request to provide street address numbers from the municipalities of Angier, Coats, Erwin and Lillington, the Harnett County E-911 Addressing Department shall approve and maintain road names within said jurisdictions.~~ ~~Town of Angier, Town of Coats, Town of Erwin, and the Town of Lillington.~~
- B. Road names shall be named, renamed, and/or approved in accordance with the GIS Road Naming Guidelines and NCGS ~~160D-239.1. 153A-239.1.~~

6.7.2 Street Name Petition

- A. ~~Street~~ Road name petition fee shall be determined by the Harnett County Board of Commissioners. This is an administration fee for researching and processing the petition and advertisement of a public hearing and is therefore non-refundable. This fee shall be paid when the subdivision/street name ~~Development/Road name~~ application is submitted.
- B. New ~~street~~ road names created shall adhere to the ~~street~~ GIS Road Naming Guidelines and. New road names created shall be subject to the ~~street~~ road name petition fee, unless the ~~street~~ road is being created through the subdivision process.
- C. New ~~street~~ road names created due to GIS ~~E-911 Addressing~~ mandates shall be exempt from the ~~street~~ road name petition fee.
- D. Property owners, developers, or petitioners changing the name of existing ~~streets~~ roads shall adhere to the ~~street naming guidelines~~ GIS Road Naming Guidelines and shall be responsible for the ~~street~~ road name petition fee and the road sign fee.
- G. Once a ~~street~~ road has been named or renamed there shall be a five (5) year waiting period before a ~~subdivision/street name application can be filed~~ the road name can be changed. If the ~~street~~ road name was approved through the subdivision process, the five (5) year period will begin from the ~~subdivision approval date for that phase, if applicable~~ date the subdivision final plat was recorded with the Register of Deeds. If the ~~street~~ road name was approved by the Harnett County Board of Commissioners, the five (5) year period will begin from the Harnett County Board of Commissioners approval date.

6.7.3 Street Signs

- A. All named roads in Harnett County shall be identified by a sign showing the official name of that road. Signs should be installed ~~according to the Manual of Uniform Traffic Control Devices (MUTCD)~~ to meet North Carolina Department of Transportation standards and any other applicable local, State, and Federal

regulations.

- B. ~~Street name~~ Road sign fees shall be determined by the Harnett County Board of Commissioners. This fee shall cover the material and labor cost to create and install the sign.
- C. ~~Street~~ Road name signs shall be a standard color, size, and design, as approved by ~~E-911 Addressing~~ GIS. The sign background color shall be green and the characters and borders shall be white. A yellow tab indicating "Private Road" may only be used on streets that are not State maintained and are not part of any recorded subdivision plat, unless otherwise approved by this Ordinance.
- D. Property owners, developers, or petitioners creating new ~~streets~~ roads or changing the name of existing ~~streets~~ roads shall be responsible for the ~~street name~~ road sign fee. ~~Street name~~ Road sign fees shall be paid before a subdivision plat can be recorded and before any street address numbers are issued.
- E. All ~~street~~ road name signs in the unincorporated areas of Harnett County shall be approved, installed, and maintained by ~~E-911 Addressing~~ GIS. However, custom road name signs may be an alternative by completing a Road Name Sign Statement of Intent form and paying all associated road sign fees.

Article XI.

SECTION 4.0 DEVELOPMENT REVIEW BOARD

4.3 Membership

4.3.1. General Membership

- 5. ~~E-911 Addressing~~ GIS Department

4.3.2 *Advisory Membership*

- A. Depending upon the specific aspects of a development proposal, additional members of the DRB include representatives of the following agencies.
 - 5. GIS/~~Land Records~~ Department

SECTION 10.0 OTHER DEPARTMENTS

10.2 Review Officer

10.2.2 *Review Officer Location*

The Review Officer is located in the ~~GIS/Land Records Division of Harnett County~~ Department.

10.4 ~~E-911 Addressing~~ GIS

The ~~E-911 operations Administrator~~ GIS Department shall be responsible for enforcement of Article VI "General Development Standards," Section "Addressing" of this Ordinance.

Article XIV.

SECTION 2.0 GENERAL DEFINITIONS & ACRONYMS

2.2 General Definitions

E-911 Address

A physical address assigned by the ~~E-911 Addressing~~ GIS Department for a structure or parcel of land.

Reason for Requested Change:

The purpose for amending the Unified Development Ordinance is to revise the name of the GIS Department as written in the ordinance from E-911 Addressing to "GIS"; to update the language regarding methods used to assign addresses and approve and maintain subdivision and road names to reflect current GIS Department practices; update a North Carolina General Statute reference; and update language to reflect a revision to GIS Department guidelines and applications.

The text amendment will amend the following Articles and sections of the Harnett County Unified Development Ordinance:

Article III., Sections: 3.2.1. A; 3.2.1. B; 3.2.1.C; 3.2.1.D; 3.2.2.C; 5.3 ; 5.4.1.B.; & 8.4.1.B.4., Article V., Section 11.6.2.B.e; Article VI., Sections: 6.1.A; 6.1.B; 6.2; 6.3.C; 6.4.2; 6.5.1.H; 6.5.2.A; 6.6.A; 6.7.1.A; 6.7.1.B; 6.7.2.A, 6.7.2.B ;6.7.2.C ;6.7.2.D; 6.7.2.G ;6.7.3.A ;6.7.3.B; 6.7.3.C ; 6.7.3.D; & 6.7.3.E Article XI., Sections: 4.3.1.5; 4.3.2.A.5; 10.2.2; & 10.4; & Article XIV., Section 2.2.

Suggested Statement-of-Consistency: (Staff concludes that...)

The requested Text Amendment is compatible with Harnett County regulatory documents. Therefore, it is recommended that this Text Amendment request be **APPROVED**.
