

Request for Proposals (RFP) for Harnett County
GENERAL SPECIFICATIONS & INSTRUCTIONS TO PROPOSERS

June 30, 2026

Re: Disaster Debris Monitoring

Dear Service Providers:

Attached is a copy of the General Specification and Instructions to Proposers and the Request for Proposals (“RFP”) for Debris Monitoring services to monitor the removal, processing, and lawful disposal of disaster-generated debris (other than hazardous materials and household putrescible garbage) from public property and public rights-of-way. These services are being solicited to assist Harnett County in better preparation for disaster response. Service providers may submit proposals for all activities listed in the attached Scope of Work.

The submission requirements for your proposal are included in the attached RFP.

Harnett County will accept proposals in printed hard copy format ONLY. Faxed or emailed proposals will not be accepted.

All proposals should be mailed via UPS, FedEx or other courier service, or hand deliver proposals in sealed envelope identified “Proposal Enclosed: Debris Monitoring”. Please note that the “Execution of Proposal Page” and E-Verify Affidavit must be included in your proposal.

Issue Date for RFP: June 30, 2026

Questions Deadline: 4:00 p.m. on July 31, 2026

Submission Deadline: 4:00 p.m. August 14, 2026

Hand Deliver all proposals to: Harnett County Finance
Attn: Renea Warren-Ford
Procurement Manager
455 McKinney Parkway
Lillington, N.C. 27546

Requests for Proposals (RFP) for Harnett County

Disaster Debris Monitoring

GENERAL SPECIFICATIONS & INSTRUCTIONS TO PROPOSERS

Documentation

All proposals shall include the following:

- A. Statement of Qualifications
- B. Proposed Cost of Services
- C. Proposer Information Sheet
- D. Certificate of Insurance
- E. System for Award Management (SAM Registration)
- F. Execution of Proposal Page
- G. E-Verify Affidavit
- H. List of current North Carolina state, county or municipal contracts with proposer
- I. List of North Carolina municipal or county references
- J. Other items at discretion of proposer relevant to RFP

Compliance with Specifications

Proposer's proposal must be in strict compliance with the specifications and offer the same or equal materials. Harnett County reserves the right to allow or disallow minor deviations from the specifications in order to purchase what best meets the needs of the County from a standpoint of quality, price and service to be rendered. Harnett County also reserves the right to further negotiate minor modifications with the successful proposer upon completion of the evaluation process prior to the execution of a final contract.

Proposal Price Corrections

No corrections will be permitted after proposal opening.

Rejection of Proposals

The County reserves the right to reject any and all proposals.

Award

Award shall be made to the responsible proposer whose proposal is determined to be most advantageous to Harnett County based upon the evaluation criteria established in this RFP.

Taxes

Harnett County is exempt from and will not pay federal taxes. An exemption certificate will be furnished upon request. North Carolina and local sales tax shall be shown as a separate item. Sales tax will not be a consideration in the award.

Terms and Conditions

Terms and Conditions included herein are an integral part of the proposal document and shall prevail unless changes or attachments are agreed to and initialed by Harnett County prior to the proposal opening. Terms and Conditions attached to the proposal by the proposer and made a condition of purchase may render the proposal nonresponsive and may be rejected by Harnett County.

- A. Contract Term/Conditions: This Agreement shall commence upon the date of execution by both parties and shall remain in effect through December 2, 2028. The County reserves the option to renew for up to two one-year renewals, on the same terms and conditions. This contract shall only be used on an “as needed” basis as determined solely by Owner.
- B. Termination of Contract - This Agreement may be terminated by either party upon thirty (30) days written notice to the other party. The Owner reserves the right to terminate this Agreement for either cause or convenience. Irrespective of which party terminates, or the cause thereof, the Owner shall, within thirty (30) days of termination, compensate the Contractor for services provided, if any, up to the time of termination.

Default

Failure to satisfactorily perform the services required by the contract for the project will be grounds for County to declare the successful proposer in default. Unless otherwise provided herein. An award may be made to another proposer for specified services, or they may be purchased on the open market, and the defaulting contractor shall be liable to County for costs to the County in excess of the defaulted contract prices. The proposer shall continue the performance of this contract to the extent that no part is terminated under the provisions of this clause.

Availability of Funds

Any and all payments to Contractor are expressly contingent upon and subject to the appropriation, allocation and availability of funds to the Owner for the purposes set forth in this Agreement. If this Agreement is funded in whole or in part by federal

funds, the Owner's performance and payment shall be subject to and contingent upon the continuing availability of said federal funds for the purposes of the Agreement. If the term of this Agreement extends into fiscal years subsequent to that in which it is approved such continuation of the Agreement is expressly contingent upon the appropriation, allocation, and availability of funds by the County of Harnett Board of Commissioners for the purposes set forth in the Agreement. If funds to effect payment are not available, the Owner will provide the written notification to Contractor. If the Agreement is terminated under this paragraph, Contractor shall terminate any Services supplied to the Owner under this Agreement, and relieve the Owner of any further obligation thereof. The Owner shall remit payment for Deliverables and Services accepted prior to the date of the aforesaid notice in conformance with the payment terms.

Training

When requested or required, a trained representative shall be made available to train County personnel and others in the use of any and all software, products or other items that must be used to execute contract, work or any other related activity.

Tie Proposals

In the event of identical proposals, the County will base its award recommendation on the following basis: (1) prior service records; and (2) type equipment utilized to service the County.

Indemnity and Insurance

Proposer will indemnify and hold harmless the County, its officers, agents, and employees from and against all loss, cost, damages, expense and liability caused by accident or other occurrence resulting in bodily injury, including death and disease to any person, or damage or destruction to property, real or personal, arising directly or indirectly from operations, products, or services rendered or purchased under the contract. Proposer, at its sole expense, will purchase and maintain the insurance listed below as A, B, & C.

- A. Automobile – Automobile bodily injury and property damage liability insurance in an aggregate amount of at least \$1,000,000.00.
- B. Commercial General Liability-Bodily injury and property damage liability as will protect proposer from claims of bodily injury or property damages which arise from operations of this contract. The amounts of such insurance coverage shall not be less than \$1,000,000.00 per occurrence and \$3,000,000.00 aggregate

coverage. This insurance shall include coverage for products/completed operations, personal injury liability and contractual liability.

C. Workers' Compensation and employers' liability meeting the statutory requirements of the State of North Carolina.

The successful proposer shall provide the County with a certificate of such insurance which shall name the County as an additional insured and contain the provision that the County will be given thirty (30) days written notice of any intent to amend or terminate by either the insured or the insuring company. However, a ten (10) day notice is sufficient for cancellation due to non-payment of premium.

Equal Opportunity Employer

Harnett County is an equal employment opportunity employer. The County is a federal contractor, and therefore the provisions and affirmative action obligations of 41 CFR § 60-1.4(a), 41 CFR 60-741.5(a), and 41 CFR 60-250.4 are incorporated herein by reference, where applicable.

Confidentiality

In accordance with N.C.G.S. §132-1 *et seq*, the County may maintain the confidentiality of certain types of information. Such information may include trade secrets defined by N.C.G.S. §66-152 and other information exempted from the Public Records Act pursuant to N.C.G.S. §132-1.2. Vendor may designate appropriate portions of its response as confidential, consistent with and to the extent permitted under the Statutes and Rules set forth above, by marking the top and bottom of pages containing confidential information with a legend in boldface type "**CONFIDENTIAL**". By marking any page, the Vendor warrants that it has formed a good faith opinion, having received such necessary or proper review by counsel and other knowledgeable advisors that the portions marked confidential meet the requirements of the Rules and Statutes set forth above. ***However, under no circumstances shall price information be designated as confidential.*** The County may serve as custodian of Vendor's confidential information and not as an arbiter of claims against Vendor's assertion of confidentiality. If an action is brought pursuant to N.C.G.S. §132-9 to compel the County to disclose information marked confidential, the Vendor agrees that it will intervene in the action through its counsel and participate in defending the County, including any public official(s) or public employee(s). The Vendor agrees that it shall hold the County and any official(s) and individual(s) harmless from any and all damages and costs awarded against the

County in the action. The County agrees to promptly notify the Vendor in writing of any action seeking to compel the disclosure of Vendor's confidential information. The County shall have the right, at its option and expense, to participate in the defense of the action through its counsel. The County shall have no liability to Vendor with respect to the disclosure of Vendor's confidential information ordered by a court of competent jurisdiction pursuant to N.C.G.S. §132-9 or other applicable law.

Award of Contract

No agreements with any selected proposer shall be binding until a contract is signed and executed by Harnett County and the successful proposer. All items in this RFP must be included in the proposed contract. Harnett County reserves the right to enter into a contract with another proposer in the event that the originally selected proposer fails to execute a contract with the County or defaults on its contract.

Questions

All questions concerning this RFP shall be submitted via email to rdawson@harnett.org and include "Disaster Debris Monitoring" in the subject line. All questions must be submitted no later than 4:00 p.m. on July 31, 2026.

Submission Deadline

Complete proposals shall be accepted until August 14, 2026 at 4:00 p.m. Proposals received after that date and time will not be considered and will be returned unopened. All proposals shall be hand delivered by UPS, FedEx or other courier service to:

Harnett County Finance
Attn: Renea Warren-Ford
Procurement Manager
455 McKinney Parkway
Lillington, N.C. 27546

Contact Person

The contact person for this project for questions or other contact is:

Ryan Dawson
Emergency Management Coordinator
Harnett County Emergency Services
rdawson@harnett.org
910-893-7580

Request for Proposals (RFP) for Harnett County

RFP Disaster Debris Monitoring

1. Introduction

The County of Harnett, hereinafter called “Owner,” is soliciting proposals for disaster debris management related to activation of debris management and removal services as contracted by Owner. The requested services shall include all areas for the unincorporated areas of Harnett County and the municipal limits of Angier, Coats, Dunn, Erwin and Lillington.

2. Purpose

The purpose of this solicitation is to establish a contract for the purchase of disaster debris monitoring services from a qualified contractor, on an as-needed basis, for the County of Harnett, North Carolina. The County will require the contractor to respond before, during, and after a storm event and provide disaster debris monitoring services and support.

While it is the intent to use this contract during the annual hurricane season, the County, at its sole discretion, may require the contractor to perform monitoring services described in this solicitation at any time during the contract term. This service will be used to support the work of the County’s Emergency Management Division.

Proposers must submit all items under section 7 of the RFP. Additionally, pricing and rates based on the scenario in 7B – Proposed Cost of Services must be included for comparison purposes of all bids.

3. Project Description

Harnett County, North Carolina is subject to frequent impact by natural disasters such as hurricanes, tropical storms, and heavy rains. Harnett County has a contract in place with Southern Disaster Recovery (SDR) that is current with term expiration of December 2, 2028 with extension clauses.

The county is seeking proposals for debris monitoring on an as-needed basis. All proposals and work completed if enacted shall comply with all federal requirements for debris monitoring guidelines and reimbursement if eligible.

4. Minimum Requirements

- A. Proposals shall be considered only from firms normally engaged in performing the type of work specified in the RFP. Owner shall evaluate, based on the proposal submitted by each firm, whether the evidence of responsibility and ability to perform is satisfactory.
- B. Proposers must have significant experience in performing major disaster recovery projects.
- C. Proposers must include the use of Automated Debris Management System of some type along with electronic load tickets and documentation to include collection, transport and disposal of debris. All electronic ticketing data, photographs, GPS coordinates, GIS layers, reports, dashboards, and associated documentation generated under this contract shall be the property of Harnett County and shall be provided to the County in a usable electronic format upon request and at project closeout without additional cost.
- D. Awarded contractor may be required to provide payment and performance bonds satisfactory to Owner upon execution of the contract
- E. Awarded contractor must meet all indemnity and insurance requirement listed in the general specifications section of this RFP.
- F. The Contractor shall comply with all applicable federal, state, and local laws and regulations. In the event federal disaster assistance funding is utilized, the Contractor shall comply with all applicable FEMA Public Assistance Debris Monitoring requirements (FEMA 327) and 2 CFR Part 200 procurement and grant regulations.
- G. The Contractor shall maintain all books, documents, papers, accounting records, electronic records, photographs, GPS data, load tickets, monitoring reports, invoices, payroll records, correspondence, and other evidence pertaining to costs incurred and services performed under this Agreement for a period of not less than five (5) years following final payment and closeout of all related disaster recovery activities, or longer if required by applicable

federal, state, or local law, regulation, grant requirements, litigation, claim, audit, or other official action.

- H. The Contractor shall provide the County of Harnett, the North Carolina Division of Emergency Management, the Federal Emergency Management Agency (FEMA), the U.S. Department of Homeland Security Office of Inspector General, the Comptroller General of the United States, and any authorized governmental representative access to all records related to this Agreement for purposes of inspection, audit, examination, excerpts, transcription, and reproduction.
- I. The Contractor shall ensure that any subcontractors engaged under this Agreement comply with the requirements of this proposal and shall include these provisions in all applicable subcontracts.
- J. Failure to maintain or provide records as required by this section may result in withholding of payment, disallowance of costs, termination of the Agreement, or other remedies available to the County.
- K. By submitting a proposal under this RFP, the proposer certifies that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

5. Scope of Work

The Contractor shall provide the following scope of services that must meet or exceed the following minimum requirements. Your response must address each item point-by-point, detailing how your offer would meet these requirements. Contractors must provide clear and concise responses; illustrations can be provided where appropriate. Any additional feature descriptions for your offer can be provided if applicable.

The selected firm will be expected to provide disaster debris monitoring services to include debris generated from the public rights-of-way, private property, drainage areas, and other areas designated as eligible by the County. Specific services may include:

- A. Although Harnett County currently has a contract in place with a debris removal company, the selected firm shall provide technical support and guidance in selecting another debris removal contractor if needed.

- B. Coordinating daily briefings, work progress, staffing, and other key items with the County.
- C. Providing support with the selection and permitting of Temporary Debris Storage and Reduction Site (TDSRS) locations and other permitting/regulatory issues as requested.
- D. Scheduling work for team members and contractors daily.
- E. Hiring, scheduling, and managing field staff.
- F. Monitoring recovery contractor operations and making/implementing recommendations to improve efficiency and speed up recovery work.
- G. Assisting the County with responding to public concerns and comments.
- H. Certifying contractor vehicles for debris removal using methodology and documentation practices appropriate for contract monitoring.
- I. Utilizing an Electronic Ticketing System – The Debris monitoring company shall utilize an Electronic Ticketing System to generate electronic debris load tickets for each load of debris generated. The Electronic Ticketing System shall capture a digital photograph, GPS coordinates, Electronic Signature, and a timestamp for each load of debris generated as it is loaded and as it dumped. The System shall also capture before and after photos of each Leaner, Hanger, and Stump removed along with GPS coordinates and timestamps. This information shall be transmitted electronically to a central information database that provides real-time access to debris removal activities via a web-based interface. Along with the digital records, the system shall also have the ability to generate paper receipts in the field for redundancy and debris removal crew validation at no additional cost if requested by the County.
- J. The System shall also be capable of providing a real-time connection to the County's GIS system and shall be customizable to meet specific needs of the County with no additional cost to the County. The purpose of the Electronic Ticketing System is to provide the County with complete documentation of every load of debris generated for auditing and reimbursement purposes.
- K. Developing daily operational reports to keep the County informed of work progress.
- L. Development of maps, GIS applications, etc. as necessary.
- M. Comprehensive review, reconciliation, and validation of debris removal

contractor(s) invoices prior to submission to the County for processing.

N. Project Worksheet and other pertinent report preparation required for reimbursement by FEMA, FHWA and any other applicable agency for disaster recovery efforts by County staff and designated debris removal contractors.

O. Final report and appeal preparation and assistance.

P. Debris monitor's roles include:

- a. Measure and certify truck capacities (recertify on a regular basis)
- b. Complete and physically control load tickets.
- c. Validate hazardous trees, including hangers, leaners, and stumps.
- d. Ensure that trucks are accurately credited for their load.
- e. Ensure that trucks are not artificially loaded to maximize reimbursement.
- f. Ensure that hazardous waste is not mixed in with eligible debris.
- g. Ensure that all debris is removed from trucks at the debris management site.
- h. Report to project manager if improper equipment is mobilized and used.
- i. Report to project manager if contractor personnel safety standards are not followed.
- j. Report to project manager if general public safety standards are not followed.
- k. Report to project manager if completion schedules are not on target.
- l. Ensure that only debris specified in the scope of work is collected and identify work as potentially eligible or ineligible.
- m. Monitor site development and restoration of the debris management site.
- n. Ensure daily loads meet permit requirements.
- o. Report to project manager if debris removal work does not comply with all local ordinances as well as state and federal regulations.

6. Contract Activation

This will be a pre-event contract that may only be activated by a written "Notice to Proceed", or Contract. The contract will not be exclusive to any specific material. Notwithstanding the above, the County reserves the right, during emergencies, to request that the contractor begin work, in the interest of life, health, or safety, and to follow-up such instructions with a written "Notice to Proceed" or Contract, as soon as is reasonably possible.

In addition, work under this contract may also be contemplated and performed post-event, depending on the situation, and at the sole discretion of the County.

The Contractor shall be capable of mobilizing key management personnel and beginning monitoring operations within twenty-four (24) hours of receiving a Notice to Proceed unless otherwise approved by the County.

7. Submission Requirements

Proposers shall submit two copies of their proposal containing the following:

A. Statement of Qualifications

Please provide the following as it relates to your qualifications:

- i. Experience of the Firm:
 - 1. Provide an introductory statement for the firm
 - 2. Recent related experience
- ii. Prior Work Performance / References:
 - 1. A description of work performance and experience, philosophy, approach, or awards received that would demonstrate your firm's unique ability to perform the services requested.
- iii. Capacity to Perform:
 - 1. Provide a description of your understanding of the project scope
 - 2. Provide an organizational chart describing management and staffing for this program, including names and roles
 - 3. Provide a description of your proposed approach/strategy to provide and perform the requested services.

B. Proposed Cost of Services

- i. Provide your cost proposal to accomplish the entire Scope of Work. This cost proposal shall reflect all services with the specifications identified in the Scope of Work.
- ii. Prices shall be offered based on the following estimates and assumptions for a storm event that includes the following:

1. Mission Length – 120 days
 2. Estimated Debris – 1,435,551 CYD
 3. Total Work Hours Per Day – 12
 4. Number of Trucks – 56
 5. Estimated CYD per day – 12,269
- iii. The proposers' offered rate shall be fully loaded and include all expenses and equipment, including but not limited to, Automated Debris System Management (ADMS), travel related expenses, meal allowances, hotel rooms, and any other relevant out of pocket expenses, as well as vehicles, electronics, communications equipment, and any other equipment, facilities, or infrastructure necessary to perform the task or work.
 - iv. The Estimated Annual Hours and the Estimated Total Price will be used for evaluation purposes only and does not reflect the scope of services for any post-disaster work. However, the proposer shall be bound by the Unit Price Per Hour rate that it offers
 - v. Proposers are required to review all items requested for service and provide all costs associated with completing the project.
 1. Term of Contract: This Agreement shall commence upon the date of execution by both parties and shall remain in effect through December 2, 2028. The County reserves the option to renew for up to two one-year renewals, on the same terms and conditions. This contract shall only be used on an "as needed" basis as determined solely by Owner.
 2. Evaluation Criteria - The proposal received will be evaluated and ranked according to the following criteria:
 - a. Experience of the Firm (30%)
 - b. Capacity to Perform / Staffing (25%)
 - c. Electronic Ticketing / GIS Capability (20%)
 - d. Prior Work Performance / References (15%)
 - e. Proposed Cost (10%)

C. Proposer Information Contact Should include proposer legal name, Federal ID number, sam.gov entity ID, physical address, mailing address, primary contact name

and title, email address and phone number.

- D. Certificate of Insurance** Should include proposer certificate of insurance or acknowledgement that COI can be produced upon completion of contract.
- E. System for Award Management.** Proposers must maintain an active registration in the System for Award Management (SAM) throughout the procurement process and throughout the term of any resulting contract if federal funding is utilized. The proposer and its principals must not be suspended, debarred, or otherwise excluded from participation in federally funded transactions. The proposer shall provide documentation demonstrating active SAM registration and verification that neither the proposer nor its principals appear on the federal exclusion lists at the time of proposal submission. Harnett County reserves the right to verify SAM registration and exclusion status at any time prior to contract award.
- F. Execution of Proposal Page –** Execution of proposal document attached for proposer to complete and submit.
- G. E-Verify Affidavit –** Affidavit attached in this document for proposer to complete and submit. This requires a notary seal.
- H. Contract List.** Proposer shall include a list of other current North Carolina state, county or municipal disaster debris monitoring contracts with proposer.
- I. References.** List of North Carolina municipal or county references with contact persons and contact information.
- J.** Other items at discretion of proposer relevant to RFP

EXECUTION OF PROPOSAL PAGE

Disaster Debris Monitoring

Date: _____

By submitting this proposal, Contractor certifies the following:

An authorized representative of the firm has signed this proposal.

It can obtain insurance certificates as required within 10 calendar days after notice of award.

The Contractor has determined the cost and availability of all equipment, materials and supplies associated with performing the services outlined herein.

All labor costs, direct and indirect, have been determined and included in the proposed cost.

The Contractor is aware of the prevailing conditions associated with performing this contract.

The Contractor agrees to complete the scope of work for this project with no exceptions.

Therefore, in compliance with the foregoing Request for Proposal, and subject to all terms and conditions thereof, the undersigned offers and agrees, if this proposal is accepted within (60) days from the date of the opening, to furnish the services for the prices proposed.

Contractor: _____

Mailing Address: _____

City, State, Zip Code: _____

Telephone Number: _____

Principal Place of Business
if different from above: _____

By: _____
(Type or Print Name)

(Signature)

Title: _____

Date: _____

STATE OF NORTH CAROLINA

AFFIDAVIT

COUNTY OF HARNETT

I, _____(the individual attesting below), being duly authorized by and on behalf of _____ ("Employer") after first being duly sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).
2. Employer is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in this State. (mark Yes or No)
 - a. YES _____, or
 - b. NO _____
3. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS§64-26(a).
4. Employer's subcontractors comply with E-Verify pursuant to federal law, and Employer will ensure compliance with E-Verify by any subcontractors subsequently hired by Employer.

This ____ day of _____, 202__.

Signature of Affiant

Print or Type Name

Notary Acknowledgment

State of _____

County of _____

On this _____ day of _____, 202____, before me
_____, a notary public, personally appeared
_____ who proved to me to be the
person whose name(s) is/are subscribed to this document and acknowledged that
he/she/they executed the same.

WITNESS my hand and official seal.

Notary Public Signature: _____

Printed Name: _____